



CITY OF SAN CARLOS FY2010-11 BUDGET BASE BUDGET EXPENSE AMENDMENT – PROGRAM CHANGE FORM

PROGRAM: 01181000 Building Division
REQUEST TITLE: Eliminate Building Inspector Position

Priority Tracking	
Department Priority	4
City Manager Priority	25
City Manager Recommended	Y
Council Accepted	

Request Summary

Eliminate Building Inspector position

Factors Driving the Request for Change

- City Manager's request to explore base budget options for FY2010-11.

Impact of Change

- Reduced service counter hours from 4 hours to 1 ½ hours per day.
- Complete intermittent closure of Building Inspection customer services due to illness and mandated training.
- Elimination of Code Enforcement Inspection Program: Increased blight due to illegal construction, unmaintained residences, graffiti, weeds, illegal signage and news racks, accumulation of debris and rubbish at residential and commercial properties. Municipal code enforcement reduced to life-safety complaints only.
- Elimination of Code Enforcement for businesses operating without a license. Increase in businesses operating without City of San Carlos business registration.
- From 3-day to 7-day increased turn-around time for simple kitchen and bath remodel permit issuance.
- From 2 - 4 week to 4 - 8 week turn-around time for commercial and tenant improvement permit plan review.
- From 3 - 5 week to 5 - 9 week turn-around time for new multi-residential, new single-family residential, residential single-story addition, and residential two-story addition plan review.
- Over-the-counter type permits (water heaters, decks) increased to 3 - 5 days for permit issuance.
- 50% reduction in amount of daily inspections (from 24 to 12 maximum).
- 3-day inspection lead time becomes 7-day inspection lead-time resulting in significant construction delays for residential and commercial projects.
- Increased difficulty performing core service functions mandated by State and Federal law regardless of normal medical or vacation leave taken by Building Division staff.
- Significant impact to staff's ability to implement and enforce City of San Carlos Green Building Code.
- Significant impact upon ability to provide required staff training resulting in complete closure of Building Division service counter for mandatory training.
- Significant decrease in Building Division staff morale and increase in customer service complaints fielded by staff and Council.

Alternatives

Do not approve request for two furlough days per month and elimination of Building Inspector position.

Cost Summary

Elimination of Building Inspector position results in \$135,240 reduction in Building Division base budget expenditures. Specific line item is specified below.

☞ *Note: The following chart is an “embedded” Excel spreadsheet—just “double-click” on it to open it up.*

Line Item Description	Org Number	Object Code	Total Amount
Operating Expense (list detail description below)			
Eliminate Building Inspector	01181000	511010	85,500.00
	01181000	512005	16,600.00
	01181000	512006	1,100.00
	01181000	512007	140.00
	01181000	512008	300.00
	01181000	512009	700.00
	01181000	512003	15,300.00
	01181000	512013	7,200.00
	01181000	512001	5,400.00
	01181000	512002	1,300.00
	01181000	511060	1,700.00
Total Operating Costs			\$ 135,240.00
Offsetting Revenues	01181000		
Overhead Allocation Impact (cost to or recovery from other funds)			
From Workers Comp	01181000	493201	-
From Risk Mgmt	01181000	493301	600.00
From Sewer	01181000	490601	9,000.00
From NPDES	01181000	491501	1,400.00
From Gas Tax	01181000	491601	1,500.00
From RDA	01181000	498001	(10,300.00)
From RDA Housing	01181000	498101	(3,400.00)
Net Operating Costs			\$ 134,040.00