



**CITY OF SAN CARLOS FY2010-11 BUDGET
BASE BUDGET EXPENSE AMENDMENT –
PROGRAM CHANGE FORM**

Priority Tracking	
Department Priority	2
City Manager Priority	48
City Manager Recommended	N
Council Accepted	

PROGRAM: 01151000 Legal Services
REQUEST TITLE: Reduce Outside Counsel by Additional 10%

Request Summary

Reduce the Outside Council Services line item in the Legal Services budget by an additional 10%

Factors Driving the Request for Change

- City Manager Request for 10-20% Budget Reduction Options

Impact of Change

- Reduced funding for Outside Counsel when the City faces litigation
- Actual litigation may require an additional mid-year allocation. Litigation against the City is not something that can be wholly controlled by the City. In actuality, legal expenses might well increase as new service models are explored and implemented.

Alternatives

- Do not implement the proposed budget amendment.
- Choose other budget reduction strategies.

Cost Summary

Additional savings of \$26,800 in this budget and the General Fund.

Line Item Description	Org Number	Object Code	Total Amount
Operating Expense (list detail description below)			
Outside Counsel	01151000	520302	27,600.00
Total Operating Costs			\$ 27,600.00
Offsetting Revenues			
Overhead Allocation Impact (cost to or recovery from other funds)			
From Workers Comp	01151000	493201	-
From Risk Mgmt	01151000	493301	(800.00)
From Sewer	01151000	490601	(600.00)
From NPDES	01151000	491501	600.00
From Gas Tax	01151000	491601	(100.00)
From RDA	01151000	498001	-
From RDA Housing	01151000	498101	100.00
Net Operating Costs			\$ 26,800.00