



## CITY OF SAN CARLOS

### TRANSPORTATION AND CIRCULATION COMMISSION

August 18, 2009

7:00 PM

Council Chambers, City Hall, San Carlos, CA, San Carlos, CA

[www.cityofsancarlos.org](http://www.cityofsancarlos.org)

### DRAFT MINUTES

Agenda materials may be viewed in City Engineer's Office on Thursday preceding the meeting.

**CHAIRPERSON:** Margaret Pye

**COMMISSION:** Frank Addiego, Thomas Feledy, Jack Baumgarten, Simon Foster, Tony Panero, Peter Tzifas

**YOUTH ADVISORY COUNCIL REP:** Henry Zatarain

#### 1. ROLL CALL

Commissioners present: Margaret Pye, Frank Addiego, Thomas Feledy, Jack Baumgarten, Simon Foster and Peter Tzifas

Commissioner absent: Tony Panero

Youth Advisory Rep Present: Henry Zatarain

#### 2. APPROVAL OF MINUTES

a) Approval of July 21, 2009 Minutes

**Action:** Approved unanimously. No changes.

#### 3. CONFIRMATION OF AGENDA

**No action.** No changes.

#### 4. PUBLIC COMMENT

**None.**

Each speaker is limited to two minutes. Total time not to exceed 15 minutes.

If you are addressing the Commission on a non-agenda item, the Commission may briefly respond to statements made or questions posed as allowed by the Brown Act (Government code Section 54954.2). However, the Commission's general policy is to refer items to staff for attention, or have a matter placed on a future Commission agenda for a more comprehensive action or report.

#### 5. UNFINISHED BUSINESS

a) Receive public comment and advise Director regarding requested "No Parking" zone on

Shoreway Road south of 125 Shoreway Road (continued from 7-21-09)

**Action:**

- Notes summarized by Commissioners Addiego and Tzifas.
- Comment received from the SVP of Business Manager of the property – Investment in building has increased to Class A; Parking is generally storage or signage on cars; Speeding on street is visible.
- Comment received from Pat Bell – The consideration for property owner to participate in the cost of the road troubles her.
- Mr. Weil made a recommendation and it was received.  
Recommendation: Commission concurs with PW Director's intent to implement a no parking for a distance of 125' south from center of both driveways to 125 Shoreway Road.

**Recommendation – Approved.**

- b) Consider preliminary design of Brittan Avenue Widening at Industrial Road (continued from 6/16/09)

**Action:**

- Recommendation: Alternative 2; Option 3; as recommended by the PW Director with Red light for R-turn lane and no turn on red signage for R-turn to southbound.  
**Recommendation – Approved unanimously.**
- Comment from Pat Bell – Red light option.

**6. INFORMATION ITEMS**

- a) Brown Act Training by City Attorney, presented by Greg Rubens
- Clarifications include communications with three or fewer members do not constitute a meeting. Be careful when there are absences. Recommended to use two or fewer. Continue the item if you ever have a problem where several are absent.
  - Recommendation is to disclose the receipt of public comment relevant to the topics of the T&C Commission meeting
  - Recommendation to forward all T&C relevant articles/feedback or details to staff to include in the public packet/agenda
  - Declaration of public information captured can be disclosed at subsequent public forum
  - What is a Study Session? A public meeting where no action is taken.
  - There should be no direct emails to and between commissioners.
- b) Director's Reports
1. C/CAG Smart Corridor Project
  2. El Camino Real Lighting and Landscaping Improvements
- c) Commission comments
- Commissioner Foster's visit to Public Works
  - Commissioner Tzifas' report on the railroad spur  
**Action:** PW Director to do research on the title for where the rail spur used to be and present to the commission.

**7. SPECIAL PRESENTATIONS**

- a) Receive presentation on traffic report for Transit Village and San Carlos Avenue Circulation Improvements

**Action:**

- Transit Village – once traffic impact report is adopted by the T&C Commission, it will be brought to Planning and City Council as a part of the full project – Quasi-Judicial support of only the report.
- San Carlos Avenue Improvements – We are making the design and use recommendations for action to be taken directly by Public Works.
- Speaker: Jesse Taucher of Legacy Partners, Project Manager of Transit Village
- Speaker: Gary Black of Hexagon Transportation
  1. Metric that is used to consider: LOS to match or beat the General Plan
  2. **ACTION:** Gary to bring and present the simulation of traffic flow to the commission at the 9/15 meeting
    - a. Request to add this to the San Carlos website to make available to the public beforehand

**8. NEW BUSINESS**

- a) Consider screening criteria to apply to the alternative analysis for access from US 101 to San Carlos via Holly Street

**Action:**

1. Brad Levine of Mark Thomas Associates presentation
  - Traffic issues: Remove Connectivity and General Plan
  - Ped/Bike:
    - i. Remove Convenience/Value (combine with connectivity)
    - ii. Remove General Plan
    - iii. Change definition of mobility to remove connections
    - iv. Remove access for multiple groups
    - vi. Add 6 groups impacted
      - > bike to work
      - > bike to school
      - > bike recreationally
      - > walk to work
      - > walk to school
      - > walk recreationally
  - Community issues: Remove traffic impacts; Add level of controversy overall
  - Public Support: Eliminate section entirely
  - Environmental impacts:
    - > Add right-of-way to industrial/commercial
    - > Add right-of-way to residential
    - > Add use of existing City of San Carlos right-of-way
    - > Add Change impact on residence, business and traffic flow
    - > Add time
  - Cost: No changes
  - Grant Eligibility: No changes
  - Weights: Postponed to next Section
2. Comment: Request commissioners to speak into the microphone
3. Comment, Jake G. – “You are using a Pugh matrix, weighting is very important. Suggest Add property value changes to Environmental Impacts. There is a way to poll the community on how they are feeling (to allow the public to see the final matrix);” Shared the Harbor route vs. Holly.....Time difference from Jake’s findings is 12 seconds

## 9. ADJOURNMENT

Any writings or documents provided to a majority of the Transportation and Circulation Commission regarding any item on this agenda will be made available for public inspection at the City Clerk's Office at City Hall, 600 Elm Street, San Carlos, during normal business hours.

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