



**CITY OF SAN CARLOS FY 2010-11 BUDGET
BASE BUDGET EXPENSE AMENDMENT –
PROGRAM CHANGE FORM – PROGRAM ADD**

Priority Tracking	
Department Priority	A2
City Manager Priority	A6
City Manager Recommended	N
Council Accepted	

PROGRAM: General - One-time Funding
 REQUEST TITLE: Replenish Economic Uncertainty Reserve to
 15% of Budgeted Expenditures

Request Summary

Replenish Economic Uncertainty Reserve to 15% of budgeted expenditures using unrestricted and undesignated fund balance.

Factors Driving the Request for Change

- As part of the FY 2010 Adopted Budget, Council approved the financial policies which included a section on reserve balances.
- As part of the reserve policy, the General Fund Reserve for Economic Uncertainty should be equal to a minimum of 10% of General Fund expenditures with a target of increasing to 20%.
- In FY 2010, a portion of the Economic Uncertainties budget totaling \$495,000 was used to balance the FY 2010 Operating Budget.

Impacts of Change

- Replenishment of the Economic Uncertainties Reserve to 15% will be done as a one-time adjustment using unrestricted and undesignated fund balance.
- This will have no impact to the balancing of the FY 2010-11 Operating Budget

Alternatives

- 1) Choose no action on the proposed budget amendment.
- 2) Choose alternate funding amount.

Cost Summary

- One-time transfer in the amount of \$1,430,000 assuming Council has already approved the replenishment to the 10% level totaling \$355,000

Line Item Description	Org Number	Object Co	Total Amount
Operating Expense (list detail description below)			
Undesignated, unrestricted fund balance - bring to 10%	0001	370000	(355,000.00)
Undesignated, unrestricted fund balance - bring to 15%	0001	370000	(1,430,000.00)
Total Operating Costs			\$ (1,785,000.00)
Offsetting Revenues			
Overhead Allocation Impact (cost to or recovery from other funds)			
From Workers Comp			
From Risk Mgmt			
From Sewer			
From NPDES			
From Gas Tax			
From RDA			
From RDA Housing			
Net Operating Costs			\$ (1,785,000.00)