



**CITY OF SAN CARLOS FY2010-11 BUDGET  
BASE BUDGET EXPENSE AMENDMENT –  
PROGRAM CHANGE FORM**

Priority Tracking	
Department Priority	1
City Manager Priority	1
City Manager Recommended	Y
Council Accepted	

PROGRAM: 01181000 Building Division  
REQUEST TITLE: Reduce Professional Services

**Request Summary**

Reduce Building Division Professional Services budget by \$50,000.

**Factors Driving the Request for Change**

- City Manager's request to explore base budget options for FY2010-11.

**Impact of Change**

- Proposed reduction in Professional Services budget would impact plan review consulting only.
- In-house plan review of larger projects would increase review time of small to mid size projects such as residential remodels and commercial tenant improvement projects.
- Building Division would need to restructure fees to address applicants applying directly to plan review consultants.

**Alternatives**

Do not approve request to reduce Building Division Professional Services budget by \$50,000.

**Cost Summary**

Reduction of the Building Division Professional Services budget by \$50,000 would result in undetermined amount of plan review fees retained by the Building Division with fewer payments sent to third party consultants.

Line Item Description	Org Number	Object Code	Total Amount
<b>Operating Expense (list detail description below)</b>			
Reduce Professional Services	01181000	520320	50,000.00
<b>Total Operating Costs</b>			
			\$ 50,000.00
Offsetting Revenues			
<b>Overhead Allocation Impact (cost to or recovery from other funds)</b>			
From Workers Comp			-
From Risk Mgmt			200.00
From Sewer			3,500.00
From NPDES			600.00
From Gas Tax			700.00
From RDA			(4,000.00)
From RDA Housing			(1,200.00)
<b>Net Operating Costs</b>			
			\$ 49,800.00