CITY OF SAN CARLOS FY2010-11 BUDGET
BASE BUDGET EXPENSE AMENDMENT –
PROGRAM CHANGE FORM

Priority Tracking	
Department Priority	2
City Manager Priority	6
City Manager Recommended	Y
Council Accepted	

PROGRAM: 01412000- Investigations
REQUEST TITLE: Eliminate (Vacant) PT Detective Secretary

Request Summary
Eliminate (Vacant) Part-Time Detective Secretary, resulting in a savings of $14,400.

Factors Driving the Request for Change
- City Council request for 10% Budget Reduction Projection.

Impact of Change
- Delays will occur in the processing of sex registrants and narcotic registrants, processing of pawn slips, processing of court work and juvenile reports, and the entering of data relating to Child Protective Services and Adult Protective Services investigations.

Alternatives
1) Choose no action on the proposed budget amendment.
2) Choose other budget reduction strategies.

Cost Summary
Elimination of (Vacant) Part-Time Detective Secretary will result in an annual savings of ($14,400)

Line Item Description	Org Numbe	Object Co	Total Amount
Operating Expense (list detail description below)			
Eliminate PT Vacant Detective Secretary	01412000	511020	12,300.00
	01412000	512003	1,100.00
	01412000	512001	800.00
	01412000	512002	200.00
Total Operating Costs			**$ 14,400.00**
Offsetting Revenues			
Overhead Allocation Impact (cost to or recovery from other funds)			
From Workers Comp	01412000	493201	
From Risk Mgmt	01412000	493301	
From Sewer	01412000	490601	
From NPDES	01412000	491501	
From Gas Tax	01412000	491601	
From RDA	01412000	498001	
From RDA Housing	01412000	498101	
Net Operating Costs			**$ 14,400.00**