



**CITY OF SAN CARLOS FY20010-11 BUDGET  
BASE BUDGET EXPENSE AMENDMENT –  
PROGRAM CHANGE FORM**

Priority Tracking	
Department Priority	2
City Manager Priority	27
City Manager Recommended	Y
Council Accepted	

PROGRAM: 01511000 PW Admin and Engineering  
REQUEST TITLE: Eliminate Traffic Engineering

**Request Summary**

Eliminate traffic engineering assessments in response to community traffic safety concerns.

**Factors Driving the Request for Change**

- Reduce expenses to meet 10% target.

**Impact of Change**

- The Professional Services Budget for Public Works Admin and Engineering would be reduced from \$47,100 to \$10,000, a 79% reduction.
- Traffic engineering is currently provided through contractual services, and these consulting services would be eliminated. Each year the department receives about 20 requests related to traffic safety – these include stop sign requests, reports of dangerous intersections, sight distance concerns, pedestrian safety concerns, or other concerns. The current level of service calls for investigating each of these requests in the order received and providing the Transportation and Circulation Commission with a preliminary assessment. At the current service level, requests may take up to a year to be addressed. After the change, requests would be deferred indefinitely until in-house staff could complete an informal assessment, if at all.
- A separate traffic engineering consultant is used to update speed surveys on arterial and collector streets, which is a requirement for speed limits to be legally enforceable. Twelve speed surveys are due in FY 2010/11, and the approximate cost for these surveys is \$10,000. Thus, the remaining budget in this account will be sufficient to complete these legally mandated surveys.

**Alternatives**

Do not make cut.

**Cost Summary**

Line Item Description	Org Number	Object Co	Total Amount
<b>Operating Expense (list detail description below)</b>			
Reduction in professional services	01511000	520320	37,100.00
<b>Total Operating Costs</b>			<b>\$ 37,100.00</b>
Offsetting Revenues			
<b>Overhead Allocation Impact (cost to or recovery from other funds)</b>			
From Workers Comp			
From Risk Mgmt			100.00
From Sewer			(1,700.00)
From NPDES			(3,900.00)
From Gas Tax			(900.00)
From RDA			3,400.00
From RDA Housing			900.00
<b>Net Operating Costs</b>			<b>\$ 35,000.00</b>